

**Part-I**

(Vigilance clearance for the purpose of Promotion/Probation clearance / absorption in IRCON / Appointment / Posting on foreign Project / Superannuation / repatriation of employee on deputation / releasing of final dues & other purposes)

Sub: Vigilance clearance for \_\_\_\_\_.

1.	Employee code No.		2.	Name of the employee	
3.	Father's / Husband's name				
4.	Date of Birth		5.	Designation	
6.	Date of Joining IRCON				
7.	Scale of Pay		8.	Date since working in present scale	
9.	Present official Communication Address, Telephone & fax no.				
10.	Status	* Regular / Adhoc / Contract / Deputation / Others			
11.	If on deputation, Fill→				
	A.	Name of Parent Organization			
	B.	Date of Joining Service			
	C.	Address of the parent organization			
	D.	Post in parent organization			

\* Strikeout whichever is not applicable.

Date: \_\_\_\_\_ Signature of employee: \_\_\_\_\_

**Remarks of Controlling Officer**

It is certified that as on date there is no D&AR case pending or contemplated against the above mentioned employee.

Date: \_\_\_\_\_ Signature of Controlling Officer:  
Name & Designation: \_\_\_\_\_

**OR**

DAR clearance has been obtained form the controlling officer - Sh/Smt/Miss ..... designation..... of the employee vide letter no.....dt..... and D&A case is \*pending/ not pending against the employee.

Dealing Official

As per available office records of D&A in HR, as on date, no D&A case is pending or contemplated against the above employee.

AM/HRM (D&A)

JGM/HRM

**Part-II - For use of IRCON Vigilance department**

As per available office records of Vigilance department, as on date, no Vigilance case is pending or contemplated against the above employee.

Special comments, if any .....

Signature of dealing Vigilance official  
Name & Designation

**DGM/Vigilance**

**CVO**